

South Coast Miniature Horse Connection

By-Laws 2021

ARTICLE I – PREAMBLE

These By-Laws shall be deemed to be the By-Laws of the South Coast Miniature Horse Connection.

ARTICLE II – NAME

The name of this Club shall be the South Coast Miniature Horse Miniature Horse Connection herein noted as SCMHC.

ARTICLE III – OBJECTIVES

The purpose for which this Club is formed shall be defined as follows:

1. To make available any information about Miniature Horses to all members and anyone at large, to the best of the Club's abilities.
2. To promote the appreciation and understanding of the Miniature as an ideal family horse, while maintaining the tradition of the breed.
3. To provide opportunities for members to utilize their Miniatures in various forms of recreation be it shows, classes, events and family enjoyment.
4. To encourage fellowship among the members by arranging social events and activities for the members throughout the membership year.
5. The Club shall be operated without the purpose of monetary gain to any of the members and any surplus or accretions and physical assets of the Club shall be solely used for the purpose of the Club and for the promotion of its objectives.

ARTICLE IV – MEMBERSHIP AND DUES

1. Annual Membership \$25.00 per person
2. Members age 10 and under must be accompanied at events and meetings by an adult who is a member in good standing.
3. The membership year shall be the calendar year with all memberships terminating on December 31st each year.
4. All members in good standing shall as a matter of contract and except as hereinafter provided, enjoy the same rights and privileges and be subject to the same liabilities as the original incorporators of this Club. No member who is in arrears of membership or other fees or dues shall enjoy such rights.
5. A member in good standing is a member who has complied with the regulations as hereinbefore and hereinafter set forth and who is not in arrears of membership or other fees. This includes completion and submission of all membership forms, entry forms, etc. as required by SCMHC
6. No member shall hold office, or be entitled to vote at a meeting or give notice to amend these Bylaws, if, at the time, the member is in arrears of membership or other fees dues.
7. For membership purposes the Club recognizes the following Miniature Horse Registries – AMHR, AMHA, WCMHR, FMHA, FBR. The club holds the right to ask for documented evidence of such registration if deemed necessary. A registration in progress shall be deemed a recognized registration with proof of application.

8. The annual dues to be reviewed and adjusted if necessary by December 1 each fiscal year are payable in advance on or before December 31 of each year. Members in arrears shall have all membership privileges suspended on December 31 until such time as membership dues are paid in full including any late payment administrative fees. All Membership forms must be completed in their entirety, and signed otherwise membership privileges will be revoked. Any membership fees remitted to SCMHC will be refunded.
9. The SCMHC recognizes and follows each of the Miniature Horse Registries Rules of Conduct when applicable.

ARTICLE V – VOTING

1. Each member in good standing shall be entitled to one vote at all regular and special meetings of the Club or on questionnaires circulated by the Secretary.

ARTICLE VI – OFFICERS AND DIRECTORS

1. There shall be four (4) elected officers, these being, the President, the Vice President, the Secretary, the Treasurer, and ex officio the Past President. All Officers must be voting members. Only one member per household or business may stand as an Officer. If the President of the SCMHC has served two consecutive terms, they are not eligible to hold the office of Vice President for the following term.
2. The term of office for the officers of the Club shall be two (2) years with term beginning December 1st of current year. No person shall be eligible to hold office of President for more than two consecutive terms (four years). A waiting period of two (2) years is required before the Past President may run for the office of President again.
3. Elections shall be held at the last meeting of every even numbered year prior to November 30th.
4. Up to eight (8) Directors at Large, when so required as determined by membership population, shall be elected by popular vote of the membership. The term of office for a Director is two (2) years.
5. The Executive Committee may decide if any past executive member shall become an Honorary Director. The Honorary Director shall be a member in good standing. The Honorary Director shall have voice but no vote at Executive Committee meetings. The term of service to be considered for an Honorary Director is a minimum 10 years on the Executive Committee. The Honorary Director's position will be reviewed in the year of SCMHC Election.
6. The Officers and Directors as hereinbefore set forth shall constitute the Executive Committee, which shall be responsible for the formulation of Club policy, general progress of Club affairs and approving and coordinating classes, shows, and events for Miniature Horse Club members.

ARTICLE VII – DUTIES OF OFFICERS

1. The President shall be the chief coordinating officer of the Club and, when present, shall preside at all meetings. She/he shall sign all bonds, deeds, contracts and other official documents of the Club. She/he shall perform all duties commonly incidental to her/his office and such additional duties, as the Executive Committee shall designate.
2. The Vice-President shall perform the duties of the President in her/his absence, or inability to act, and shall be directly responsible for Club activities and carry out the objectives of the Club.

3. The Secretary shall keep accurate Minutes of all meetings of the members and the Executive Committee and shall perform such duties as may be prescribed by the Executive Committee. She/he shall be responsible for proper filing of all Club correspondence and for maintenance of statistical records of the Club. The Secretary shall have the power to sign certificates of membership and general correspondence on behalf of the Club.
4. The Treasurer shall receive monies paid to the Club including membership payment and forms and shall be responsible for the deposit of those monies in the proper bank account. She/he shall account for the funds of the Club and shall keep such records and books, as may be directed by the Executive Committee. She/he shall present a detailed report of all receipts and disbursements to the Executive Committee whenever reasonably requested. She/he shall have the powers and duties commonly incidental to this office and shall be responsible to ascertain that all disbursements from the Club funds are fully authorized before payment.
5. Ex-Officio President shall preside over SCMHC Elections and proceedings. She/he shall be responsible for any other duties assigned by the Executive Committee.
6. The Executive Committee shall exercise management of the affairs of the Club in accordance with these By-Laws. It shall be responsible for general management and shall devise ways and means to achieve the objectives of the Club within the scope of the By-Laws.
7. All Executive Committee members must attend the majority of meetings held each year. If an officer cannot attend a meeting, they shall contact the Secretary and President in writing with the reason for their absence.
8. If an Executive Committee member misses more than 2 consecutive meetings without a valid reason, the Executive Committee has the right to ask them to resign from their position.
9. Upon an Executive Committee member resigning or leaving office any property owned by SCMHC must be turned over to the current Secretary or President within 30 days.

ARTICLE VIII – MEETINGS

1. One Annual General Meeting shall be held annually upon three (3) weeks' notice. Special meetings may be held at any time upon the call of the President.
2. The general membership shall retain all powers of the Club except those delegated in these By-Laws to the Executive Committee.
3. A special meeting of the Executive Committee shall be called to authorize expenditures of \$100.00 or more. These special Executive Committee meetings may also be handled by phone or email.
4. General Meetings require a quorum of at least 10 members, and a minimum of half the Executive Committee.
5. Executive Committee Meetings require a quorum of at least fifty one percent (51%) of Executive Committee members.

ARTICLE IX – VACANCIES

1. Any Officer or Director of the Club may resign during her/his term of office by giving written notice to the Secretary and President of the Club. Such vacancy may be filled by appointment by the Executive Committee until the next normal election. Officer positions must be filled.
2. The members may, by two-thirds majority vote, remove from office any officer or director and appoint a successor for the remainder of the term.

3. The Executive Committee may, by a two-thirds majority vote, remove an agent or member appointed by the Executive Committee from any committee.

ARTICLE X – FINANCES

1. The fiscal year of the Club shall be from January 1st of any year to December 31st.
2. Upon dissolution of the Club, all monies and other assets shall be immediately disbursed to a recognized registered Canadian Horse charity, as voted on at time of dissolution.
3. No Officer or Director or member of a committee shall receive any remuneration for duties performed on behalf of the Club, but these persons may be reimbursed for reasonable expenses incurred while performing these duties provided these expenses have been preapproved by the Executive Committee.

ARTICLE XI – RULES OF ORDER

The rules contained in 21st Century Robert's Rules of Order shall govern the Club in all procedural matters not contained in these By-Laws.

ARTICLE XII – AMENDMENTS

These By-Laws may be amended by approval of a motion by a two-thirds majority of votes cast at the Annual General Meeting, provided that at least three (3) weeks notice is given for such a motion.

Approved by the Executive Committee on (DATE)

Signatures:

President _____ Vice- President _____

Secretary _____ Treasurer _____